

**Center Against Sexual and Family Violence  
Job Description**

**Title:** Therapist I  
**Supervisor:** Director of Therapy Services  
**Status:** Exempt  
**Funding:** VOCA – 62%; CDBG-MH – 38%

**Scope of Duties:**

Primary responsibilities include providing eclectic and trauma informed counseling to survivors of sexual assault/domestic violence and their families. Facilitate therapeutic and/or didactic groups in the center's therapy program. May include supervisory responsibilities for graduate interns assigned to the center. Will also act as a Center Against Sexual and Family Violence representative during public events.

Perform other duties as assigned. Evening and weekend work may be necessary.

**Essential Job Functions:**

1. Conduct individual counseling sessions.
2. Facilitate therapeutic and/or didactic groups in the center's therapy program.
3. Participate in case staffings and other clinical group activities with staff and graduate interns.
4. Participate in development and ongoing evaluation of clinical and special programs.
5. Provide crisis intervention on an "on-call" basis.
6. Assist in the continuing development of agency's therapy program.
7. Provide hospital accompaniment to survivors of sexual assault. On-call duty for hospital accompaniment includes weekend or night visits. Be placed on call roster a minimum of four shifts monthly, two of which is weekend/night.
8. Supervise volunteers and/or interns which may be assigned. Work closely with Volunteer Coordinator to assure volunteer/intern tasks are assigned appropriately, orientation provided and evaluation process completed.
9. Maintain meaningful involvement between clients and agency staff.
10. Provide professional development to CASFV staff related to therapy program.
11. Assist with planning and coordination of other special activities, such as two week summer camp program, parent conference, and therapy community related activities.

**Other Duties:**

- Attends and participates in agency staff meetings and other agency functions as directed by Supervisor and/or Executive Director
- Notify Operations and Technology Directors of any needed equipment or facility repairs or maintenance.
- Attends conferences and/or trainings as directed by Supervisor and/or Executive Director
- Other duties as assigned by Supervisor and/or Executive Director
- This position is grant funded and is subject to elimination if the grant funding ends.

**Minimum Qualifications:**

Masters degree in counseling, social work, or psychology from an accredited university. Licensed by the State of Texas to practice psychotherapy or counseling at the master level or eligible for licensure within a reasonable time from start of employment: LPC-I, LMSW, LPC or LCSW preferred. Effective theory

based knowledge of psychotherapeutic interventions demonstrated skill of conducting assessment, treatment planning and case management. Must have updated liability insurance to clinically practice. Prior experience in crisis intervention and working with at risk populations. Ability to speak and write concisely and accurately and to communicate effectively with other disciplines both in and out of the mental health field. Must have own transportation and current insurance.

**Knowledge, Abilities, and Skills:**

- Knowledge of child development, parenting skills, and dynamics of family relationships.
- Knowledge of the effects of sexual assault/abuse and/or domestic violence
- Proficiency in basic computer applications.
- Excellent follow-through and proven skills.
- Should be creative, articulate, and diplomatic.
- Ability to work independently as well as part of a team.
- Strong self-starter who feels comfortable taking the initiative in problem solving in order to meet the needs of clients.
- Willingness to work flexible and irregular hours during peak periods.

**Special Qualifications:**

Must be fluent in English and Spanish.

This job description should not be construed to imply that these requirements are the only duties, responsibilities, and qualifications for this job. Incumbent may be required to follow any additional related instructions, acquire related job skills, and perform other related work. It is understood that during peak/critical times, staff may be asked to perform other duties not specifically outlined in their job description.

I have read and understood the Therapist-LPC job description and am able to perform all functions described.